

# *Stanford Rivers PARISH COUNCIL*

## MINUTES

**Meeting:** PARISH COUNCIL

**Date:** 6<sup>th</sup> March 2025

**Time:** 5.30pm

Toot Hill Village Hall, Toot Hill Road, Toot Hill, Essex

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### **PRESENT:**

**Councillors (6)** Cllr Glover (Chairman), Cllr Jackson, Cllr Mrs Jackman, Cllr Saridja

**Also in Attendance (1)** - Adriana Jones – Clerk

**Members of the Public (0)**

**Members of the Press (1)**

### **QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

### **P14.1302 APOLOGIES FOR ABSENCE**

Cllr Adams, Cllr Hollington, Cllr Tallon.

### **P14.1303 OTHER ABSENCES**

None.

### **P14.1304 DECLARATIONS OF INTEREST**

None.

### **P14.1305 MINUTES**

Councillors **APPROVED** the minutes of the Parish Council meeting on 9<sup>th</sup> January 2025.

### **P14.1306 MEMBERS REPORTS**

- Chairman's Report – The Chairman advised that both himself and the Clerk continued to work together to bring forward the works to the village hall, and it was hoped works would now proceed at a pace. The first part of the scaffolding was erected on 5<sup>th</sup> March. The Chairman advised that both himself and the Clerk had attended the Planning Committee A at which the Nickerlans Solar Farm application was considered, reporting that it was somewhat frustrating given that the applicants were prepared to give a £25,000 community benefit fund, the Parish Council wanted to secure this, and the Committee were also in favour of this, however the Council's legal officer almost threatened the Committee not to progress this via a S106 agreement, stating that if they wanted to do this the item would have to be deferred. It was agreed that the Clerk would send out the link to Councillors so they could view the webcast of the meeting.
- Vice Chairman's Report – No report – all items included within the agenda.
- District and County Councillor reports – No reports
- Parish Councillor reports – Cllr Saridja suggested the Council should look at installing Electric Charging points at the Toot Hill Village Hall, and it was suggested this could be included at the May meeting after the Clerk has sourced further information regarding this.

### **P14.1307 TOOT HILL VILLAGE HALL HIRE FEES**

Councillors received the Toot Hill Village Hall hire fees for 2025/2026, noting that in March 2024 the fees for residents were increased by £1 per hour after the fees had remained the same since 2022. Attached to the agenda was a copy of the current hall hire fees for Councillors information. The Clerk provided a brief update on the income versus expenditure for the hall so far for 2024/2025, and it was noted that whilst the hall was still expected to make a loss, this was not expected to be significant. Cllr Jackson **PROPOSED** increasing the non residents hire rates by £1 per hour, however the residents rates would remain unchanged. This was **SECONDED** by Cllr Saridja. It was also **AGREED** that an advert should be placed with Everything Epping Forest for the hall at the cost of £25 for one year. Cllr Mrs Jackman did not vote on this matter, and declared a non pecuniary interest prior to the full discussion.

### **P14.1308 VE DAY 80 – A SHARED MOMENT OF CELEBRATION**

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Following on from the success of D-Day 80 in 2024, the country is focusing efforts on the celebration of the 80th Anniversary of VE Day which marked the end of the war in Europe and WWII as a whole on 8th May 1945, in a similar way. On Thursday 8th May 2025 communities are being encouraged to light beacons at 9.30pm, and where possible hold parties or celebrations throughout the day in the streets, gardens at home, churches, villages, town halls, pubs, clubs, hotels and all manner of locations throughout the UK. Councillors considered if they wished to hold an event over this weekend, with the Clerk advising that she could not run the event herself and would need support. It was **AGREED** to hold an event similar to that of the Kings Jubilee 2 years ago, with a 'afternoon tea and cakes' type of occasions, with picnics and bring your own chairs and drinks. It was also agreed to ask TGM to provide and fill the beacon with a quick burning wood, and that a bucket of water should be sufficient to ensure this is extinguished at the end of the evening. Cllr Jackson confirmed he and his wife would be able to help. Cllr Sarija confirmed he would check, however the Chairman would not be available. It was **NOTED** that the Parish Council meeting would need to be moved to the following week – 15<sup>th</sup> May.

## **P14.1309 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

Members **RECEIVED** a verbal report from the Clerk as follows:

- Request sent to EFDC to replace the damaged notice board in Toot Hill – EFDC asking for proof or evidence it is theirs. Clerk has provided a response.
- Defibrillator at Toot Hill Village Hall – Self test failed, battery depleted, now replaced. Cllr Jackson suggested that the access code for the Defibrillator at the Woodman should be made public, and it was agreed to do this subject to the Woodman agreeing this. The rationale was that the area had a very low crime rate, and as such the risk of theft was extremely low.
- EFDC Chief Executive stood down due to ill health – Andrew Small and Jen Gould appointed.
- EFDC Local Council Liaison Committee meeting taking place 20<sup>th</sup> March 2025.
- Clerk has purchased 3 new CCTV signs to erect at the Village Hall – these were given to the Chairman to arrange for them to be erected.
- Advised of pothole on Shonks Mill Road by Navestock Parish Council – reported Ref: 2965295
- Correspondence received from Anglo Renewables confirming intention to provide £25,000 Community Benefit fund reference the Nickerlands Farm Solar Panel Project upon commission.
- Large Fly Tip on Banks Lane – reported to EFDC Ref: FLYT688077550 – now cleared.

## **P14.1310 FIRST AID COURSE**

Cllr Jackson had attended the first aid course held on 18<sup>th</sup> January, stating it went very well. However, as Cllr Tallon was not present it was **AGREED** to defer this item to the May meeting, when further feedback could be gained, and consider at that time pencilling in a date for the next session. The invoice for the session has now been received at a cost of £444. The Clerk confirmed she would chase up the certificates.

## **P14.1311 NEIGHBOURHOOD WATCH**

No update.

## **P14.1312 GIGACLEAR**

In February, many subscribers to Gigaclear received notification of a price increase of £3. Councillors will recall that Essex County Council holds a contract with Gigaclear to bring ultrafast broadband to homes and businesses in Braintree, Colchester, Epping Forest, and Uttlesford. Since 2015, Gigaclear has been working with ECC Superfast Essex programme to connect rural Essex to full fibre broadband, and ECC had awarded Gigaclear four contracts that presented the best value for taxpayers, aiming to bring ultrafast broadband to over 10,000 addresses. A number of complaints have been received with regard to the recent increase in cost, and the apparent monopoly that Gigaclear have in the rural areas. As such, the Clerk has raised a query with Digital Essex to establish if there are any agreements or controls in place with regard to this service, the response to which was as follows:

*Unfortunately, there are no restrictions on how much a broadband operator can increase their prices once a contract has completed. If someone has completed their initial broadband contract period, we would recommend they get in touch with their operator directly to negotiate a better price, rather than automatically paying the increased cost once out of contract. Regarding in-contract price rises, Ofcom last year made an announcement (which is now in effect) that customers taking out new broadband contracts must be told the specific annual price increase, rather than the price increase track inflation. More information can be found on Ofcom's update here - <https://www.ofcom.org.uk/phones-and-broadband/bills-and-charges/ofcom-bans-mid-contract-price-rises-linked-to-inflation/>.*

The Clerk advised that this had not answered her query regarding alternative providers, and that she had sent a further enquiry. Cllr Jackson advised that the alternative providers are organisations that nobody has heard of, and does not include the likes of BT, Vodafone, etc., and as such Gigaclear will always end up as the

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supplier. Cllr Jackson advised that you are able to renegotiate any new contract, but the issue was lack of choice. Cllr Saridja stated that he gets frustrated with Gigaclear when they are offering new customers deals which are half the price as those given to existing customers. The competition is being restricted which is not right. It was **AGREED** to wait and see what the response was following the second enquiry, and to send councillors a copy of the email response from Superfast Essex.

## **P14.1313 HGVS USING RURAL ROADS**

### **a. School Road / Stewarts Farm**

As detailed at the January meeting, a number of complaints have been received with regard to a significant increase in HGVs using School Road, and causing a disturbance to local residents. The Clerk raised this matter with enforcement, and since the meeting has received another verbal complaint and one written complaint (details of which the Clerk will provide at the meeting). The Clerk has been investigating this matter, and Councillors are asked to note that Stewarts Farm has permission from 2011 for B1 / B8 usage on the site (EPF/1951/11). From 1st September 2020 Class B1 merged into the new use Class E, meaning the site currently has Class E and B8 permission. B8 is storage and distribution, and Class E allows for many different uses and unless a planning restriction exists. Class E includes industrial processes, Commercial, Business and Service, plus numerous other uses too many to list. Notification had been received from EFDC Enforcement Team that there were no breaches occurring in terms of operation, however the Clerk had responded advising that it was her understanding that they may be operating outside of their agreed hours, and advised the EFDC team that she would come back to them. In the meantime, the Clerk had contacted Cllr Tallon (who had received the most complaints) asking if he can advise residents to keep a log of the issues, and any vehicle numbers / makes /times / locations, so this can be sent to EFDC. Cllr Jackson suggested the Clerk should also write to Stewarts Farm business owners.

### **b. Berwick Farm / Industrial Area**

Councillors noted that an anonymous letter had been received regarding the HGVs using Berwick Lane, and the operation of 'Berwick Farm Industrial Area', the full content of the letter being read out at the meeting. The Clerk advised she was unclear of the exact location being referred to. Cllr Jackson advised that there had been the erection of a large shed structure at this location a few years back. The Chairman confirmed he would drive past the site and ascertain if he felt it was now more of an industrial area, and also send a map to the Clerk so she could check what planning permissions were in place. The Chairman stated that part of the issue is that if there is an issue on the main A113, the Sat Navs will send you down these rural roads.

## **P14.1314 OPEN SPACES AND GROUNDS MAINTENANCE**

**a) Work on land the PC does not own** – A response has now been received from the Councils insurer, who advise that works would only be covered if permission is granted from the owner of the land, and that the Council cannot pay a premium to override this. In addition, the Clerk formally requested this permission once again directly from ECC, and has failed to receive a response. This has been chased, and if a response not received before the meeting, it will be escalated. (10<sup>th</sup> February – reference FS685893816, chased 4<sup>th</sup> March FS-Case-692699787). Cllr Jackson advised that the layby near T Traceys Farm seems to be being cut regularly.

**b) Tree Risk Assessment** – Councillors noted that works were scheduled for 19<sup>th</sup> March, however have had to be rearranged due to the works on the hall, now will now be taking place on 4<sup>th</sup> April.

## **P14.1315 INSURANCE RENEWAL**

The Parish Council insurance is due for renewal on 31<sup>st</sup> March 2025. The Clerk is currently awaiting an updated schedule to include the new CCTV, Security Alarm, new roof, solar panels, and associated equipment. The insurance company have asked for a considerable amount of information regarding the solar panels, and an up to date quote has not been received. Councillors noted that the Insurance for last year was £885.92, with a renewal quote received this year for. The Council **AGREED** delegated power to the Clerk to continue with negotiations, and approve an insurance payment of up to £1,200. Councillors also noted that the as detailed in the interim internal audit for 2024/2025 the Business Interruption had been upped to £6,000 which was completed without cost.

## **P14.1316 DEVOLUTION**

Councillors noted that the Government have agreed that Essex County will be one of the pilot counties for its devolution programme. Essex currently has between 1.5 and 2 million residents. The government want the new Unitary authorities to have around 500,000 residents in each, meaning there is expected to be 3 or 4 unitary authorities in the whole of Essex. ECC have until 21<sup>st</sup> March this year to submit their initial draft proposals for unitary authorities in Essex. They then have until August to submit their firm proposals. What this will mean for

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this Council is a unitary authority consisting of EFDC and perhaps 2 or 3 other district councils in Essex. ECC will be responsible for deciding these and will only be consulting with the leaders of the district councils. The 2025 ECC elections have now been postponed which has been agreed by Government. Instead, in 2026 there will be mayoral elections for the mayor of Greater Essex. In 2027 there will be elections for the newly agreed unitary authorities, and these new unitary authorities will run alongside both ECC and EFDC for a period of 1 year. Therefore in 2028 the new strategic unitary authority will be the formal authority for the area, and both EFDC and ECC will no longer exist. It is understood that it is up to the Unitary Authority to decide what happens to parish and town councils, therefore we are not expected to know until 2027 what the potential future for this parish looks like. The government's white paper suggests that Parish Councils will have a role to play in devolution, but it is not clear in which form that will be, with many county councillors thinking they may be abolished or their structure changed.

In this regard, councillors noted that the Government was running a consultation seeking views on the proposal to form a Mayoral Combined County Authority for the local government areas of Essex County Council, Thurrock Council and Southend-on-Sea City Council (referred to as Greater Essex in this consultation). Councillors **AGREED** the Clerk should respond to this consultation on behalf of the Council, setting out the importance of maintaining and enhancing local community links via Parish and Town Councils, ensuring the gap between residents and those who make decisions does not widen.

## **P14.1317 LOVE YOUR BUS GRANT FUND INITIATIVE**

As agreed, the Clerk placed information onto the Parish Councils social media page to try and obtain evidence of community need for improved bus services to the Parish, including specifically the A113 between Ongar and Passingford Bridge. There were insufficient responses for the Clerk to progress submitting a grant request via this initiative. Cllr Jackson advised he had met with Cllr Chris Ray from Ongar Town Council, and emphasised the issues for Stanford Rivers and urged Ongar Town Council to consider wider transport through Stanford Rivers as part of their planning deliberations and discussions with developers.

## **P14.1318 PLANTERS FOR THE VILLAGE GATEWAY SIGNS, STANFORD RIVERS**

The Clerk has met on site with the contractor regarding the installation of the planters in front of the Gateway Signs in Stanford Rivers, as well as securing the flowers needed for the boxes. Whilst there, it was noticed that the gateway sign on the left as you come from Ongar has not been fixed securely. As such, this has been reported to ECC Highways to resolve (Reference 2966095 reported 4/3/25) -the installation of planters would not take place at this time until ECC Highways had responded to this issue, as the Council should not be blamed for this poor installation.

## **P14.1319 WEBSITE / EMAIL HOSTING**

Works have now been completed to make the new website public, and the Clerk confirmed this was now live. With regard to the Councillor emails, these have now been both newly created and migrated, and the Clerk provided information for Councillors at the meeting as to how they should log on to the site. The Clerk advised she was also liaising with Government's domain team about redirection of site. Councillors noted there was a forwarding option for emails, and were asked to contact the Clerk directly if this was something they wanted to do. There was further discussion regarding the GDPR risk that sits with the Council as a result of not having Council purchased laptops or ipads, however the Clerk advised that this was a risk the Council decided to take. Having Councillor emails was one way of mitigating this risk

## **P14.1320 REVIEW OF POLICIES AND PROCEDURES**

Councillors reviewed the Council's policies and procedures, which included updating the Financial Regulations to accord with the new NALC model, the Financial and Operational Risk Assessment, Publication Scheme, Standing Orders, and all other policies. The Chairman **PROPOSED** approving all these policies as reviewed. This was **SECONDED** by Cllr Saridja, and unanimously **AGREED**. These documents would be available on the Parish Councils website.

## **P14.1321 NEW CCTV POLICY**

It was noted that as this Council now has CCTV, it is processing personal data via CCTV. It was noted that the Clerk had undertaken a Privacy Impact Assessment (completed February 2025) to ascertain the issues surrounding the data captured on this CCTV. As a result, the Clerk had drafted a new CCTV Policy and Subject Access Request form, both of which were reviewed and **AGREED** by Council. These two documents would be located on the Parish Councils website and reviewed annually. It was **AGREED** that at present the Clerk and Chairman would have access to the CCTV, and that this would be considered later in the year.

## **P14.1322 EPPING FOREST DISTRICT ASSOCIATION OF LOCAL COUNCILS**

Council was asked to consider if it wished to become a member of the newly formed Epping Forest Association

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of Local Councils. The Clerk provided an update at the meeting. Cllr Mrs Jackman expressed concern that it could be a waste of time given the situation with devolution, however Councillors **AGREED** to become members, especially as there was no cost involved.

## P14.1323 VEHICULAR SPEEDING AND SAFETY MATTERS IN THE PARISH

### a) Community Speedwatch

Cllr Jackson advised that the CSW will start again in April, with the lighter nights. He needed to obtain the speed gun from Cllr Tallon. It was agreed to defer the update on ANPR until the next meeting.

### b) Road Sign A113 - Road Sign down near White Bear Lane – Reported by Cllr Jackson – Clerk chased, and advised by ECC that not urgent and would form part of their regular programme of maintenance

## P14.1323 HOUSING NEEDS SURVEY

Councillors noted that the Clerk had received an email from a local farmer enquiring as to if this Council has completed a housing needs survey recently, specifically enquiring about the field opposite the golf course. The Clerk provided the council with an update on what Rural Affordable Housing was, and that it is held in perpetuity for the local community, however in order to ascertain if there is a need then an Affordable Housing Needs survey needed to be completed. If there is no defined need, then there is no need for affordable housing. The Clerk advised that the cost of the survey (which would be completed by the Rural Community Council of Essex) was expected to be between £300-400. As such, it was **AGREED** that as a starting point to go ahead with this survey. It was also **AGREED** to try and establish where this land was.

## P14.1324 PLANNING APPLICATIONS

1. To <b>CONSIDER</b> any planning applications submitted to the Parish Council for comment as detailed below		
NIL		
2. To <b>NOTE</b> any planning applications that have been responded to via the Clerks delegated powers		
EPF/2580/24	Land Opposite High Mead, Toot Hill Road, Ongar, CM5 9LJ	New Build 2-Bed self-build Bungalow to provide accessible living.
<p><b><i>The Parish Council OBJECTS to this application.</i></b></p> <p><b><i>The application is for a new self build bungalow to provide accessible living, however the applicant has failed to provide any information with regard to why the building has been designed (and will be managed) to support the proposed occupier to ensure it adequately caters for not only their needs, but also the needs of any support staff. There are also no details with regard to who the proposed occupier is. As such, this application fails to comply with Policy H1 Housing Mix and Accommodation Types Part C(ii).</i></b></p> <p><b><i>In addition, Policy H1 Housing Mix and Accommodation Types Part C(i) identifies that self build properties will only be supported where the location is appropriate in terms of access to facilities, services and public transport. Toot Hill is not a sustainable location, has no public transport, and has very limited facilities.</i></b></p> <p><b><i>Having looked at the site and assessed it against the Grey Belt policies in the NPPF, the site fails to fulfil the criteria within paragraph 155 as it the applicant has not demonstrated an unmet need for the type of development proposed, and the site is not in a sustainable location. As such, this application should be viewed against the Green Belt policies contained within the EFDC Local Plan. The applicant has failed to demonstrate any very special circumstances, and as such this application is contrary to EFDC Local Plan Policy DM4 Green Belt (Part B).</i></b></p> <p><b><i>The applicant states that there are stables located on this site, however the Parish Council believes this to be a small WWII bomb shelter (commonly known as Anderson shelters) not large enough to house horses, thus these should not be classified as stables.</i></b></p> <p><b><i>The Parish Council also has concerns with regard to Highways. Even though the current access will be used, the site is located on a notoriously dangerous Z bend, where part of the road has actually collapsed (see image 1 below). There are also frequent accidents at this location (please see Image 2 below).</i></b></p>		
3. To <b>NOTE</b> any planning applications upon which EFDC do not accept comments		
NIL		
4. To <b>NOTE</b> any other planning matters		

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EPF/1546/24	Land at Nickerlands, Berwick Lane, Stanford Rivers, Ongar, CM5 9PX	Proposed Installation, operation and decommissioning of renewable energy generating station comprising ground-mounted photovoltaic solar arrays together with transformer/inverter stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.	Permission Granted Planning Committee A 19 <sup>th</sup> February 2025, subject to conditions inc: Landscaping to shield 42 & 43 Berick Lane  PC liaising with applicant to secure £25,000 Community Benefit Fund.
<b>APPEAL</b> APP/J1535/W/2 5/3358497	6, Lilac House, London Road, Stanford Rivers, Ongar, CM5 9PH	New Dwelling within residential curtilage of Lilac House and associated car parking	Written Reps Deadline for responses 14/3 EPF/0523/24 PC Objected
<b>Informal Consultation Applicant</b>	Ongar Radio Station, High Road, North Weald CM16 6BU	Proposed upgrade to existing radio base station installation at CS_136972_62, Cellnet	No Concerns raised by Councillors
<b>5. To <i>NOTE</i> any planning decisions by EFDC</b>			
EPF/2377/24	Surrywood, 12 London Road, Stanford Rivers, Ongar, CM5 9PH	To erect a new carport on the adjacent land of 12 London Road.	Refused 6/1/25 for reasons of impact on Green Blet, and scale and position in the open frontage setting being overly dominant.
EPF/2378/24	Surrywood, 12 London Road, Stanford Rivers, Ongar, CM5 9PH	To install a 1.6m high vehicle gate.	Approved
EPF/2414/24	Blackberry House, Toot Hill Road, Ongar, CM5 9QP	Removal of conditions 3 and 5 on planning permission EPF/1742/24 (A detached stable building and use of land for horse keeping for personal use (Revised scheme to EPF/143/17).	Refused 24/1/25 for reasons that both conditions are deemed justifiable and required. PC had no objection to removing condition 3, but objected to removal of condition 5.

### **P14.1325 TOOT HILL VILLAGE HALL**

- a) **Solar Panels for Roof** – On 3<sup>rd</sup> February 2025, EFDC granted Stanford Rivers Parish Council planning permission numbered EPF/2270/24 for the Installation of solar panels onto roof of Toot Hill Village Hall. In addition, confirmation has been received following a structural assessment that the roof of the village hall is able to take the weight of the solar panels. An updated cost for the works to remove the asbestos roof panels, replace with a suitable alternative roof, and install 44 solar panels on to the roof with storage batter has now been received, the final cost expected to be £53,012.89. Councillors were reminded that this Council was successful in sourcing £15,000 of funding via the UK Shared Prosperity Fund, and £20,000 via the National Lottery funding scheme towards these costs. Following two site meetings in February, the Clerk had been tasked with obtaining answers to a number of questions regarding the proposed works, full details of which were provided to the Council at the meeting. The Chairman **PROPOSED** works were completed on this basis. This was **SECONDED** by Cllr Jackson, and unanimously **AGREED**.

However, there was one matter which was yet to be finalised which was regarding the insurance for the Solar Panels themselves. The Clerk explained that she had been liaising with the contractor, and that any guarantee / insurance would come from the IWA, which provides cover to consumers against deposit payments and against their written guarantee issued by the contractor (up to 10 years). The contractor was a member of the RECC ( renewable Energy Consumer Code ). The Clerk advised that the contractor could arrange for this insurance cover, the cost expected to be up to 5% of the total cost of works. It was noted that one of the largest sectors supported by the IWA scheme was renewable technologies. The IWA offered:

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- Was authorised by the Financial Conduct Authority
- IWA Deposit & Guarantee Insurance provides the highest levels of protection for a number of home improvement products
- Protection up to 10 years
- No need to keep renewing, it is continuous cover

It was **AGREED** that the Clerk would find out further information as to the percentage cost, and that this matter could be dealt with at the May meeting.

The Clerk advised that works were expected to begin w/c 10<sup>th</sup> March, however there could be a slight delay as a result of UKPN being unable to fit a 'safety sleeve' to a cable located on the hall. As such, only 85% of the roof work would be completed until such time as the sleeve fitted, and works can continue. The Solar Panel fit would take place at the end of March.

- b) The Chairman provided an update on works to renew the contact wooden block located at the entrance to the Toot Hill Village Hall, with Councillors **AGREEING** the cost of £176.00 to renovate it. There will also be a plate located there to give the contact details if you wish to hire the hall.
- c) Councillors **NOTED** that the CCTV and Security Alarm have now been installed and were fully operational

### **P14.1326 NEWS AND VIEWS**

Now that VE day plans had been agreed, this would be published as soon as possible.

### **P14.1327 FINANCIAL REPORTS**

The following payments were **AGREED**.

Reference	To	For	Amount
BACS	Adriana Jones	Clerks Salary Feb and Mar 2025	<b>£1,109.46</b>
BACS	HMRC	PAYE Dec Feb and Mar 2025	<b>£277.20</b>
BACS	Calor	Gas supply THVH 4/2/25, and standing charge	<b>£826.57</b> (VAT £39.36)
BACS	D Wickham	THVH Cleaning and phone box tidy January & Feb 2025	<b>£194.30</b>
D/D	EDF	Toot Hill Electricity	<b>£42.12</b> (£2.01 VAT)
D/D	EDF	Toot Hill Electricity	<b>£55.17</b> (£2.63 VAT)
BACS	EALC	Public Rights of Way Course A Jones	<b>£96.00</b> (£16.00 VAT)
BACS	T Saridja	Purchase artificial flowers for 4 x gateway planters	<b>£320.00</b>
BACS	The Defib Shop	Defib Battery Toot Hill (already paid)	<b>£286.20</b> (VAT £47.70)
BACS	Cloudnext (reimb A Jones)	Email Subscription 1 yr	<b>£59.98</b> (VAT £9.99)
BACS	A Jones	Expense Reim: Office 365, CCTV Signs, Ink, and Mileage	<b>£123.90</b> (VAT TBC)
BACS	Gillard Building Contractors	10% deposit THVH Solar Panels Works	<b>£4,461.80</b> (VAT £743.63)
D/D	Public Works Loan Board	Loan payment	<b>£1,356.63</b>
BACS	Matt Tallon	First Aid / Defib training event 18 <sup>th</sup> January 2025	<b>£440.00</b>

### **Bank Balances as at 28<sup>th</sup> February 2025**

Unity Current Account 4775	£ 9,112.77
Unity Deposit Account 4788	£ 87,392.91

**INCOME:** £ 79.20 – High Country Ladies hire Sep-Dec Chq#60  
£ 78.00 – Pilates Hire Nov – Dec BACS

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c. The bank reconciliation up to 28<sup>th</sup> February 2025 was reviewed alongside the bank statements

## **P14.1328 DATES OF NEXT MEETINGS/EVENTS**

Councillors **NOTED** the date of the next meetings:

- 8<sup>th</sup> May 2025 – VE Day event 7-10pm Toot Hill Village Green
- 15<sup>th</sup> May 2025
- 17<sup>th</sup> July 2025 (note third Thursday, not second)
- 11<sup>th</sup> September 2025
- 13<sup>th</sup> November 2025

## **P14.1329 ITEMS FOR NEXT MEETING**

No matters, other than those deferred earlier in the agenda.

## **P14.1330 EXCLUSION OF PUBLIC AND PRESS**

As the agenda contained Exempt (pink) pages, *the public and the press were excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance,*

## **Signing of Toot Hill Village Hall Solar Panel Project contracts**

The contract for the roof work and solar panel work were both approved by Council and signed by the Chairman.

Meeting closed 19.02

Signed .....

Date .....