

Stanford Rivers PARISH COUNCIL

MINUTES

Meeting: PARISH COUNCIL

Date: 10th January 2024

Time: 5.30pm

Toot Hill Village Hall, Toot Hill Road, Toot Hill, Essex

PRESENT:

Councillors (6) Cllr Glover (Chairman), Cllr Mrs Jackman MBE, Cllr Hollington, Cllr Jackson, Cllr Tallon*, Cllr Saridja (Cllr Adams also joined the meeting via Zoom, however is not counted as being in attendance).

** For part of meeting*

Also in Attendance (1) - Adriana Jones – Clerk

Members of the Public (4) Inc ECC Cllr Brady, Chris Davey London Marathon Events, Cllr Mclvor*
Members of the Press (1)

QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions.

P14.1119 APOLOGIES FOR ABSENCE

Apologies received from Cllr Adams. Cllr Tallon advised he would have to leave part way through the meeting.

P14.1120 OTHER ABSENCES

None.

P14.1121 DECLARATIONS OF INTEREST

None.

P14.1122 MINUTES

Councillors **APPROVED** the minutes of the Parish Council meeting held on 9th November 2023 as attached to the agenda.

P14.1123 RIDE LONDON-ESSEX 2024

The Chairman welcomed Chris Davey from London Marathon Events. Mr Davey provided an update on the event, stating that ECC had agreed to sign up to host the event for the next 3 years up to 2026, although only the route for 2024 had been agreed, and this would be the same as 2023. Mr Davey was taking a different approach in terms of communication, and would be liaising directly with town and parish councils asking them to spread the word about this year's event. Mr Davey confirmed he would be able to arrange specific access plans to get people where they need to be, and that people could contact him directly if this was required. Feedback had been obtained regarding the previous events, and each rider spends roughly £23.00 along the ride route, and with 26,000 riders this is a lot of income by way of tourism for the County, which is something very much supported by ECC. Many local groups and organisations are now trying to make the most of the event by hosting stops. 25% of the riders ride the route before the event, and 60% said they would come back later in the year. £5million has so far been raised for various charities, and £1.75million has been donated to ECC and distributed across Essex to small projects which inspire activity. There has been a £1.3million increase in economic activity across the Country, with 235 groups around the route receiving over £500k from the foundation, 39 of which are in the Epping Forest district receiving £100k. Mr Davey accepted that there were of course people who are unhappy about the event and the disruption, and he respected this, however stated that it is not like Tour de France as the event is mostly made up of riders taking part either for charity or for their own personal goals. It is in effect a big charity, community event, that many people are now starting to see the benefit of.

Cllr Jackson advised that last year it had been suggested that part of a farmers field could be used for people to park their vehicles to get into Epping, however this had never materialised. If residents could leave their cars there the night before, this would be very helpful. Mr Davey advised that he had tried but didn't receive a response from the farmer, and given the time of year it could be difficult if the field is being actively farmed. Mr Davey stated that it would be great if the Woodman would get involved this year. Mr Davey confirmed he would follow this up. A query was raised as to who people should contact in an emergency, and Mr Davey confirmed that in an emergency all blue light vehicles have priority and the bikes would be stopped. They control the road, and residents should phone 999 in case of an emergency. Residents could also go directly to a steward

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who are in constant radio communication, or call Mr Davey directly. He also stated that there should be diplomatic discussion about the urgency of the emergency.

[Cllr Mclvor arrived]

Mr Davey advised that there will be stewards outside London Hoist this year, and stated that it would be great if local people could help support and oversee these stewards, as it is extremely useful to have people on the ground who know the area who can assist. People can volunteer to assist and oversee the stewards. Cllr Hollington advised that personally he would vote against the event as all that was promised did not happen. The Chairman thanked Mr Davey for taking the time to attend.

P14.1124 MEMBERS REPORTS

- Chairman's Report – Thanked the Clerk for work she does on a daily basis.
- Vice Chairman's Report – No specific report
- District and County Councillor Reports – EFDC Cllr Brady provided an update on the Local Plan stating that people were now starting to see development happen, with houses being built behind the doctors surgery and behind the Junior School. Due to increases in the mortgage rates, house take up is expected to be much slower which has had a knock on effect on the speed of house building. Cllr Mrs Jackman stated that people were concerned about the reduction in affordable housing in Epping, specifically referring to a recent planning viability argument accepted by EFDC, to which Cllr Brady stated that the viability argument was used by the developer and is a valid argument, stating there is no law to hold developers to agreed affordable housing contribution if viability is a concern.

ECC Cllr Mclvor provided an update stating lots had been going on and that the County had seen a surge in casework for individuals which is a challenge. There is a huge reliance on Parish Councils for support to help with community events, for example the Toot Hill Show which is a great event and very cheap to attend. Many residents are finding things financially very challenging. ECC are working on their budget with details to come very soon. Financially, ECC is in a strong position which is good news. The link for Ride London funding went live earlier in the day and Parish Councils can apply for up to £250 funding for actions around the event. Cllr Mclvor reported that he had recently moved a motion demanding Government reforms on adult social care and had received unanimous political support. This week a letter was sent to Ministers demanding these reforms. The point was previously raised regarding abandoned Highway furniture, and Cllr Mclvor had in turn raised this with ECC, but stated that it was not always an Essex Highways matter – it could be one of the statutory undertakers such as water or electricity companies who have certain rights – however the feedback from ECC was that if a more urgent matter comes up after a job has started, then the gangs may be redeployed to this more urgent matter and it would be too costly to remove and then reinstate the traffic lights or traffic management restrictions. Cllr Hollington advised that there are large periods of time when traffic management is in place causing issues for the local community, especially when they see nothing is happening.

Cllr Mclvor advised that he had also been challenged regarding if he had to vote a certain way, and confirmed that he had never been whipped to vote in a certain way. Finally, he reported that he had drafted a letter to TFL regarding extended the 375 bus services, which he read out for Members information. Cllr Jackson proposed some changes to the letter, which Cllr Mclvor confirmed he would make before sending it.

- Cllr Adam advised the Clerk that he had received a report regarding a dog day care business being run in Mutton Row. EFDC had been contacted by the resident, and it was understood there was no planning or licence for this operation. It was **AGREED** to contact EFDC Enforcement asking them to investigate if there were any breaches.

P14.1125 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

Members **RECEIVED** a verbal report from the Clerk as follows:

- Brentwood Borough Council conducting a call for sites – their Local Plan was adopted March 2022.
- A large number of tyres were dumped on land adjacent to Stewarts Farm. Tyres still there, although there has been no evidence of any built foundations. This was reported to EFDC who have opened an investigative file on the matter.
- ECC conducting a review of its Minerals Waste Plan, extending the plan up to 2040, and after completing a call for sites recently there will be a public consultation on both documents and their associated evidence base in February 2024, which will include the location of the 52 new sites.
- Clerk liaised with EFDC regarding Carol Service which had been cancelled this year, however was then reinstated – The Chairman attended.

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- Government has extended no referendum principles to Parish and Town Councils
- Xmas tree lighting at Jubilee Green went well, however possibly due to the poor weather numbers were less than last year.
- Hellabys invoice was cancelled, and they are no longer our contracted boiler service company.
- Note formal confirmation from ECC that the VAS sign near Bridge Farm is not managed or maintained by ECC.
- To note that the recent speed survey conducted along the A113 was not part of a Highway Panel Scheme, however is thought to be part of a Road Safety Audit being conducted by ECC. The Clerk has raised a query with ECC to establish who instructed the traffic count (FS-Case-572494967). Email received from ECC 29/12 saying request sent to traffic engineer asking that they respond directly to the Clerk. This had so far not happened, and the Clerk would chase this up.
- Guidance from company who supplied the English Fir on Jubilee Green advised not to trim the tree back during winter given its condition, hence the reason the tree has not been trimmed.
- The Clerk responded to the relevant consultations as agreed at the November meeting.
- Calar Gas oil delivery to the hall 28th December 2023
- Two parish defibrillators have been registered with The Circuit – national database for defibrillators.

P14.1126 NEIGHBOURHOOD WATCH

Cllr Adams had submitted a written report which stated he had put on both Facebook and WhatsApp NHW groups that the week before there had been a theft of a 4x4 Pick Up on London Road, and a further pickup truck theft in Tawney Lane. Means of theft was stated as being unknown, however it was most likely cloned fobs.

P14.1127 BUDGET / PRECEPT 2024/2025

Councillors considered the budget and precept for 2024/2025, the full paperwork for which had been sent to Councillors. The following was considered, noted and **AGREED**:

- Council holds a high level of general reserves, and there was an opportunity to get this to a more satisfactory level. Estimate for works for Solar Panels and Replacement Roof on the village hall is £39,000 without solar storage, and £49,000 with solar storage. Cllr Saridja suggested there was no point doing it without the solar storage. £15,000 of funding has been received for the placing of solar panels on the roof via the UK Shared Prosperity Fund. The cost is also to remove the asbestos roof. It was **AGREED** to move £15,000 from the General reserve into an earmarked reserve for these works along with the £15,000 of funding received, thus giving an earmarked reserve of £30,000. The Clerk would then try and source additional funding. Cllr Jackson confirmed that three quotes would be needed. Noted that the £15,000 grant funding needs to be spent by 31st December 2024. Councillors were asked to note that if these works do take place there would be an impact on hall hirers and the income received from the hall. Further discussion would be needed around this matter.
- Noted that grants to churches was now able to take place, and agreed that the £600 held in the earmarked reserve should be sent to St Margarets.
- Noted to Toot Hill Village Hall income and expenditure.
- Only one quote received for Grounds Maintenance. Councillors discussed the fact that there had been some disruption to the services last year, however felt there were perhaps mitigating circumstances for the contractor. The contractor had subsequently verbally advised that the prices would remain unchanged from 2023. After full discussion it was agreed to issue the grounds maintenance contract to the current contractor for a period of three months, with some stipulations in terms of providing details of when he completes the works, and for invoices to be sent monthly. This would then be reviewed at the end of May.
- In December report received of possible drug dealing in the Village Hall car park. This is not something that has been reported to the Parish Council before, and other than the phone call there has been no evidence of this, however the Clerk had swiftly reported this to its Community Police Officer. As a result, a quote had been obtained for the possible installation of CCTV, a copy of which was included within the agenda. The quote included a security alarm for the hall itself, and then CCTV outside, which was a wired connection with one on the gate.. The Chairman stated that he felt it was quite important to have CCTV. The suggestion was made that a padlock could be installed on the gate instead. Cllr Saridja said this was the only report so far, so did this really warrant such expenditure. Cllr Jackson said we would need to get 3 quotes. The Chairman proposed the purchase CCTV, which was seconded by Cllr Mrs Jackman. A vote was taken on the proposal, the result of which were as follows:

3 - For

3 – Against

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Chairman casting vote – Voted for.

Therefore, it was **AGREED** to purchase CCTV for the hall. This matter will be discussed in more detail at a future meeting.

- Councillors considered funding for the DaRT Service. Councillors recalled that the service was expected to be withdrawn following ECC recent review of its bus timetable, and that the Parish Council has been asked to consider funding the service. The cost to do this would be £2,600 per annum. Councillors recalled that at a recent meeting they felt there wasn't sufficient take up of the service to warrant the Parish Council funding it, and still felt the same way. It was therefore agreed not to fund this.
- Noted that the Vehicle Activated sign located near Bridge Farm is nothing to do with ECC, and it is up to the Parish Council to manage and maintain it. ECC have no records of who installed this. Noted there was just under £7,000 in a Highway Earmarked Reserve, and this could possibly be used to replace the sign. Cllr Jackson stated that the Council must therefore consider maintenance of the VAS, and asked if maintenance of the current sign was possible rather than replacement. It was noted that the sign was solar powered, but that the battery may well be the issue. The Clerk advised the pixels seemed to be a problem. It was agreed that the Clerk would contact the manufacturer and ask them for a quote to service/repair, and then once this has been received it could be considered alongside the possible replacement.
- Mill Lane Triangle – Clerk and Chairman still need to meet, however there was concern that the cost to do what is needed may not necessarily warrant the outcome, as it will include traffic management for a number of days which is very expensive. The Clerk would source some costs.
- The budget includes £5,000 as additional items, which could be used for the CCTV, Mill Lane Triangle, etc, and this will be in an earmarked reserves for additional items.

Cllr Mrs Jackman **PROPOSED** a 1% increase in the precept. This was **SECONDED** by Cllr Jackson. A vote was taken, the result of which was unanimous in agreement. It was therefore **AGREED** to set the 2024/2025 precept at £22,345, representing a 1% increase, meaning each Band D property would be paying £58.45 per year, an increase of £0.58p on the 2023/2024 precept (using a tax base figure of 382.30). The **AGREED** budget was as follows:

INCOME

	<u>2024/2025</u>
Precept	22,345
Bank Interest	1,000
Other Income	0
Toot Hill Village Hall	3,500
News and Views	0
Total	<u>26,845</u>

EXPENDITURE

	<u>2024/2025</u>
	£
Clerks Salary	8320
Subscriptions	360
Insurance	850
Audit Fee	440
Postage/Stationery/photocopying	80
Car Mileage	70
Gen Admin / Miscellaneous	150
Toot Hill Village Hall	7000
Christmas Tree Event SR	250
Grants	600
Grounds Maintenance	3635
Training	100
News & Views Post and Distribution	750
PWLB Payments	2732
Toot Hill Village Fete	100
Bank Fee	72
Elections	50

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Additional items / Misc
VAT
Agreed Additional Items

	3000
	0
	5000
TOTAL	<u>33559</u>

P14.1128 VEHICULAR SPEEDING AND SAFETY MATTERS IN THE PARISH

a) Community Speedwatch

Cllr Jackson advised activity would increase when the days became longer.

b) Speederbot

Cllr Adams advised that he had looked at the recent data, and it was showing a slight reduction in speeds, which suggested that the new signage and community speedwatch was working.

P14.1129 PLANNING APPLICATIONS

1. To CONSIDER any planning applications submitted to the Parish Council for comment as detailed below		
EPF/2798/23	37 Cedar Lodge, Berwick Lane, Stanford Rivers	Two storey side extension Whilst the Parish Council has no objection to this application, it has been noted that since permission was first granted to the site to be used as a separate dwelling there have been numerous application with development increasing. The Parish Council therefore asks that any permitted development rights are removed from this site.
2. To NOTE any planning applications that have been responded to via the Clerks delegated powers		
EPF/2534/23	6, Garden Fields, Stanford Rivers, Ongar, CM5 9PL	External retrofit works and rear extension to the property owned by Epping Forest District Council, by upgrading the thermal performance of walls, roofs, ground floor, windows, doors, improving air tightness, improving means of controlled ventilation and reducing summertime overheating. The work aims to reduce carbon emissions, reduce fuel poverty, improve internal conditions avoiding mould/damp and draughts, decreasing the need for maintenance, improving the external appearance, enhancing building longevity, and ensuring that all materials comply with current fire safety regulations The Parish Council has some concerns regarding the size of the rear extension, given the size of the existing bungalow. The property would be doubled in size. However, subject to the proposals not causing any overlooking issue to number 5 or number 7, the Parish Council has no objection.
EPF/2631/23	Maybanks Farm, Epping Road, Ongar, CM5 9SQ	Variation to condition 2 and 4 on planning permission EPF/0021/23 (Removal of existing barns and construction of a new detached dwelling, including new relocated vehicle access to Epping Road. Whilst the Parish Council has no objection to application, it asks that the condition is amended to state that the barn <i>MUST</i> be removed within 6 months of the first occupation of the dwelling
EPF/2033/23	Land at Steers Farm, School Road, Essex, CM5 9SD	Variation to condition 2 'Plan no's' on planning permission EPF/3119/21 (Proposed new infill detached 5 bedroom house with detached carport) - Vehicular entrance and car port re-positioned Following the initial objection by the Parish Council to the original application, further plans have now been submitted which show the proposed car port as being the same size as that originally granted permission (6.5m x 4.5m), albeit now in a different location. The Parish Council has no objection to this revised

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		application, subject to the conditions imposed on EPF/3119/21 being retained, as well as the reinstatement of the hedge.	
EPF/2247/23	New House Farmhouse, Mutton Row, Stanford Rivers, Ongar, CM5 9QH	Grade II listed building consent for superstructure repairs including replacing section of soleplate to rear elevation. No Objection	
3. To NOTE any planning applications upon which EFDC do not accept comments			
EPF/2491/23	Land North of Shonks Mill Bridge, Shonks Mill Road, Stapleford Tawney	Application for approval of details reserved by condition 3'Construciton works phase project execution plan', condition 7'Otter protection zone plan', condition 9 'Tree Protection plan, Monitory schedule and Arboricultural Method Statement' and condition 10 'Biodiversity enhancement strategy report' on planning approval EPF/2702/22 (A Hybrid planning application. Full planning application for a Flood Storage Area upstream of the M25 on land to the north of Shonks Mill Bridge, Shonks Mill Road, near Stapleford Tawney, Essex. It will provide protection for flood events up to the 1 in 200 year occurrence for properties downstream of the FSA, predominantly in the London Borough of Redbridge. Outline application for 2 replacement dwellings that need to be built to replace 2 that will be lost as part of the FSA)	
EPF/2590/23	Surrywood, 12 London Road, Stanford Rivers, Ongar, CM5 9PH	Prior approval for two single-storey 8m deep rear extensions of the original wall of the house, with a 100mm gap in between, height to eaves 2.6m and maximum height 3.2m.	
EPF/2591/23	12, Surrywood, London Road, Stanford Rivers, Ongar, CM5 9PH	Certificate of lawful development for a proposed front porch, rear dormer and outbuilding.	
4. To NOTE any other planning matters			
NIL			
5. To NOTE the following planning decision by EFDC			
EPF/2016/23	The Hawthorns, Land Adjacent To, Toot Hill Road, Ongar, CM5 9QP	Certificate of lawful development for existing use for Stables/Horse keeping/Equestrian land.	Lawful (CLD – PC not able to comment)
EPF/1102/23	Widows Farm, Toot Hill Road, Ongar, CM5 9QR	Application for approval of details reserved by condition 3'Surface Water', condition 4 'EVCP', condition 7 'Hard and Soft Landscaping', condition 9 'External Finishes' and condition 10 'Contamination' on planning permission EPF/2649/22 (Variation of cond	Split (DRC – PC not able to comment)
EPF/0471/23	Land adjacent to Millside, Toot Hill Road, Toot Hill, CM5 9LJ	Construction of new dwelling with detached car port.	Approved with Conditions (Subject to s106 Legal Agreement) Parish Council had reluctant no objection comment
EPF/2033/23	Land at Steers Farm, School Road, Essex, CM5 9SD	Variation to condition 2 'Plan no's' on planning permission EPF/3119/21 (Proposed new infill detached 5 bedroom house with detached carport) - Vehicular entrance and car port re-positioned,	Refuse (PC had no objection subject to hedge retention) – refused for reasons of hedge
EPF/2247/23	New House Farmhouse, Mutton Row, Stanford Rivers, Ongar, CM5 9QH	Grade II listed building consent for superstructure repairs including replacing section of soleplate to rear elevation.	Refuse (PC had no objection) – Refused due to insufficient

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			<i>information</i>
EPF/2726/23	Little Croft, Toot Hill Road, Ongar, CM5 9QP	Non material amendment to EPF/2538/22 - correction to condition 2 (plan numbers)	Approve (NMA – PC not able to comment)
EPF/2426/23	Little Croft, Toot Hill Road, Ongar, CM5 9QP	Application for approval of details reserved by condition 3 (Contamination), condition 4 (Foul and Surface Water Drainage), condition 5 (Landscaping), condition 6 (ECVP) and condition 7 (Facing materials) on planning permission EPF/2538/22.	Approve (DRC – PC not able to comment)

P14.1130 EXTENDING 375 BUS SERVICE

On 7th December the Clerk and Cllr Jackson met with Mary Dadd, Ongar Neighbourhood Planning lead, regarding the lack of bus services going through Stanford Rivers. The purpose of the meeting was to see if there was any way this Council could gather support from residents in Ongar for extending the 375 bus service. During the meeting it was stated there was no particular evidence suggesting a need for public transport towards Romford from Ongar, and since the meeting we have received feedback on the Neighbourhood Plan questionnaire. Cllr Jackson advised that since the meeting Mrs Dadd had advised that some residents in Ongar were thinking of putting forward a campaign to open a northerly exit from J5 on the M11, and was asking if the Parish Council would support this. It was felt that such an exit would alleviate some of the traffic that currently adds weight to the volume using the A113 and A414. Cllr Jackson **PROPOSED** this Parish Council should support this campaign, which was **SECONDED** by Cllr Saridja. It was agreed that the Clerk should provide Mrs Dadd with a copy of the recent traffic survey report we recently received, as she was interested more in the size of vehicle. The Clerk advised that in addition to this, during the original meeting had been suggested that the Parish Council could put an article in the Ongar News to try and establish if there was any support for extending the 375 bus service to Ongar to allow people to get to Romford. This article would be a free of charge, and it was agreed to do this.

P14.1131 REQUEST FOR INFORMAITON

Cllr Jackson advised that he had received a request for information from a student completing A-Level geography coursework, who had asked if this Council could answer questions regarding the socio-economic impact of the delay of the River Roding flood management scheme in the Woodford and Wanstead area, London Borough of Redbridge. Councillors felt that these questions were better directed to the Environment Agency, and that Cllr Jackson should advise the student as such.

P14.1132 HIGHWAYS AND FOOTPATHS

- a) **LEPP202047** – A113 London Road, Stapleford Tawney, request for traffic calming measures and signage JW Epping Lane / A113, at Validation Stage. No update.
- b) **Flooding** – There were two issues of flooding, the first being that the A113 near Tracey's Farm had been flooded at least three times in the last 4 weeks. The second being flooding at a property along London Road / Hare Street (Hare Cottage). With regard to the latter the Clerk had requested Cllr Mclvor look into this matter, as it has been ongoing for over 23 years. Cllr Mclvor liaised with the resident and the ECC Cabinet Member, and the Clerk had asked for an update. In addition the Clerk contacted EFDC Drainage Officer asking him to investigate both matters. Councillors recalled that roughly two years ago EFDC dug out the ditches and cleared the pipes along the A113 near Tracey's Farm, and this had solved the problem. No update had been received as yet. Cllr Jackson asked if there were any other areas in the parish that were problematic in the last two weeks. It was noted that the volume of rain that fell across the county was immense, and many places were flooded. There was some concern that areas outside our parish in Greensted were flooded, between the duck pond and Drapers Corner. It was noted that there were three sites along Berwick Lane that flooded often. Cllr Jackson advised he would keep an eye on White Bear as this area floods quite regularly.
- c) **Footpath 62, Stanford Rivers**
As emailed to Councillors, ECC conducted an informal consultation on the possibility of moving footpath 62. The Parish Council now awaits the formal consultation by ECC on its proposals.

P14.1133 TOOT HILL VILLAGE HALL

- a) **Solar Panels for Roof** – Following the grant award of £15,000 via the UK Shared Prosperity Fund to support the purchasing of green, energy efficient infrastructure for Stanford Rivers Village Hall, the Clerk

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had continued to liaise with a contractor to obtain a quote for the works. As detailed during the budget discussion, the cost is expected to be around £39,000 to £49,000, subject to the roof being structurally sound. The Clerk will continue to look into this matter.

- b) Oven Rubber Lining – Cllr Tallon advised that a member of the folk club noticed the rubber had come off, and subject to the Parish Council agreeing to the purchase of the rubber he would be happy to fix it free of charge.
- c) Electricity / Lights – Following a report that the external bollard lights were not working, along with the external flood lights, a visit from the council’s electrician took place on 4th December who resolved the problem. However, since this time the Chairman advised that there was an issue with the timer, and had arranged for its replacement, however there was concern that it may not in fact be needed. Cllr Tallon has also advised there were some lights that are out in the main hall.
- d) Lock to Front Door – The Clerk was advised in December by a hall hirer that there were problems with the lock on the front door to the hall. The Chairman visited site and arranged for this lock to be fixed, however it ultimately needed to be fully replaced. The Chairman had the lock with him, and stated that he had been advised by the company that fixed it that the lock had been forcibly opened, and also it was stuffed with some card board. The cost to replace this lock was £360.88.
- e) Gigaclear – the 12 month free internet access period was coming to an end. The Clerk had contacted Gigaclear to renew this free service for another 12 months, and this had been agreed.
- f) Annual Fire Risk Assessment and Extinguisher service was completed in November.

P14.1134 NEWS AND VIEWS

Next edition would go out January / February.

P14.1135 FINANCIAL REPORTS

The following payments were **AGREED**.

Reference	To	For	Amount
BACS	Adriana Jones	Clerks Salary Dec 2023 & Jan 2024	£1,109.26
BACS	HMRC	PAYE Dec 2023 & Jan 2024	£277.40
BACS	David Wickham	Clean Toot Hill VH Nov & Dec Phone box tidy	£208.17
BACS	Essex Fire Safety	Annual Risk Assessment and Fire extinguisher service	£279.96 (£46.66 VAT)
BACS	Ongar Round Table	Xmas Event – Santa	£75.00 (£0 VAT)
BACS	DGM Electrical Solutions	Resolve bollard lighting issue	£60.00 (£0 VAT)
BACS	Viking Direct	Stationery, stamps for N&V	£279.60 (£9.10 VAT)
BACS	Adriana Jones	Xmas Expenses, mileage and expenses reimb	£158.28 (£24.00 VAT)
BACS	Calor Gas	Fill up gas tank at Toot Hill Village Hall	£772.46 (£36.78 VAT)
BACS	Design Create Innovate	Fix lock on Toot Hill Village Hall front door	£360.88 (VAT £60.15)

Bank Balances as at 31st December 2023

Unity Current Account 4775	£ 10,809.42
Unity Deposit Account 4788	£ 50,775.30

INCOME:

- £ 1,418.47 – Pavitt Grinches Grotto Dec
- £ 52.80 – Miles Christmas Wreath making 5/12
- £ 39.00 – Pilates November
- £ 200.00 – Jazzercise October 2024
- £ 39.00 – Pilates December
- £ 71.50 – Silk Club November
- £ 44.00 – First Aid November
- £ 365.61 – Unity Bank Interest

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P14.1136 DATES OF NEXT MEETINGS/EVENTS

Councillors **NOTED** the date of the next meeting:

- 14th March
- 9th May

P14.1137 ITEMS FOR NEXT MEETING

The following matters have been rolled forward to the March meeting:

- Equality Duty
- Mill Lane Triangle

P14.1138 EXCLUSION OF PUBLIC AND PRESS

It was **AGREED** that the public and press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed

P14.1139 HALL HIRE DECEMBER 2023 / LETTER RECEIVED

These minutes are on confidential papers.

Signed Date