

Stanford Rivers PARISH COUNCIL

MINUTES

Meeting: ANNUAL PARISH COUNCIL **Date:** 11TH MAY 2023

Time: 5.30pm

Toot Hill Village Hall, Toot Hill Road, Toot Hill, Essex

PRESENT:

Councillors (6) Cllr Glover (Chairman), Cllr Adams, Cllr Jackson, Cllr Mrs Jackman MBE, Cllr Hollington
Cllr Tallon

Also in Attendance (1) - Adriana Jones – Clerk

Members of the Public (15) 15 members of public were present

Members of the Press (1)

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were many members of the public present attending the meeting at various points to discuss agenda item 11 concerning the possibility of development along Mill Lane with the suggestion the impact of this could be offset by providing a car park to address the problems of parking at Barnmead. This matter was address under the relevant agenda item, where members of the public were permitted to speak.

There was also a local resident present who expressed concern about the proposed solar farm, advising his property was at this location and that the whole expanse at the rear of his property would be covered. He had seen people measuring the site before Christmas, and then two weeks ago he received a letter advising of the plans for the solar farm. Nickerlands Lane would be used as an access road. He advised he had phoned the site manager who denied all knowledge of it, however he had seen the farmer the day before who stated the site had been chosen due to its proximity to the substation which was at the top of the fields. The farmer had advised him that he had no right to a view, and that the farmer could legally pile up hay bales at the rear of his house so he wouldn't have a view in any case. This matter was discussed further in the meeting under the relevant agenda item where the resident was also permitted to speak.

P14.1029 ELECTION OF CHAIRMAN

Cllr Mrs Jackman **PROPOSED** Cllr Glover as Chairman, the proposal was **SECONDED** by Cllr Jackson. There being no other nominations, Cllr Glover was duly elected as Chairman of Stanford Rivers Parish Council for the current Municipal Year, following which the declaration of Acceptance of Office of Chairman of the Council was duly executed.

P14.1030 ELECTION OF VICE CHAIRMAN

Cllr Adams **PROPOSED** Cllr Jackson as Vice Chairman, the proposal was **SECONDED** by Cllr Tallon. There being no other nominations, Councillor Jackson was duly elected as Vice Chairman of Stanford Rivers Parish Council for the current Municipal Year.

P14.1031 APOLOGIES FOR ABSENCE

Apologies received from Cllr Saridja.

P14.1032 OTHER ABSENCES

None

P14.1033 DECLARATIONS OF INTEREST

Cllr Hollington declared a pecuniary interest in agenda item 11, however as there was no decision to be made, it was agreed Cllr Hollington could stay and answer any questions.

P14.1034 MINUTES

Councillors **APPROVED** the minutes of the Parish Council meeting held on 16th March 2023 as attached to the agenda.

P14.1035 MEMBERS REPORTS

- Chairman's Report – The Chairman gave an annual report, the full details of which are included in the Annual Parish Meeting minutes of the same date.
- Vice Chairman's Report – Cllr Jackson advised that now the reflective posts had been installed on the green island between the road and the layby near Tracey's Farm, this grass area should be cut down,

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and it was agreed to ask the Councils grounds maintenance contractor to cut it as part of his regular schedule of works. In addition, the grounds maintenance contractor should be chased about the cutting of White Bear Path. In terms of the Ride London event going through the Parish on 28th May, Cllr Jackson advised that it was hoped a farmer's field north of the A113 could be used to provide parking for residents living on the southern side of the A113, however finding an area had proved challenging. It was suggested that Jubilee Green could be used, however the Clerk expressed concern that residents and spectators may use the green to watch the ride, plus vehicles would still need to access the A113 to exit the green. Cllr Jackson also reported on the DaRT service, advising that whilst it had been improved it still did not meet the needs of the local community, especially those commuting from the Romford direction and workers of the care home near Passingford Bridge, and suggested an email should be sent to the MP regarding this matter emphasising the need to improve the rural bus service. It was agreed the Clerk would contact the owner of the care home.

- District and County Councillor Reports – No reports.
- Parish Councillors Reports – No reports.

P14.1036 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

Members **RECEIVED** a verbal report from the Clerk as follows:

- Noted that the final 2022/2023 Internal Audit will take place on Thursday 25th May.
- Noted that after reporting to Highways and Cllr Mclvor, the dangerous leaking manhole and associated pothole along the A113 in Little End had now been fixed. Further pothole issues were reported along Hopp Gardens, include two very large potholes with one having bollards around it.
- As this Council was registered with the Essex Police Community Special Constable Scheme, we were invited to join a workshop to assist with promoting the scheme and attracting candidates for the council. This will be a Zoom meeting on 16th May, at 2.30pm and will be a 1 hour Zoom workshop. Circulate to everybody. It was agreed to continue to advertise for a Police Community Special in N&V.
- Clerk had chased EFDC regarding the £15,000 finding earmarked for an ASHP at the Toot Hill Village Hall by way of the Governments Prosperity Fund. A meeting has been arranged for 24th May with an officer at EFDC to discuss this matter.
- It was agreed at the March meeting to accept the Zurich Insurance quote of £897.80, however the Clerk had secured a loyalty discount of £61.79, meaning the final insurance costs for 2023/2024 is £836.01.
- Councillors noted that the 70th Toot Hill Village Show would be taking place on Saturday 5th August 2023. Councillors were asked to keep this date free and if possible assist with manning a Parish Council stand. This matter would be on the July agenda to agree what presence this Council should take.
- Noted that the Clerk had requested an extension to the deadline for submitting the AGAR (external Audit) to 20th July, as the AGAR cannot be approved by Council until after the Internal Audit has taken place (24th May).

P14.1037 POLICY REVIEW

Councillors conducted a review of the following documents:

- Standing Orders
- Financial Regulations
- Financial Risk Assessment

It was **AGREED** to adopt them as submitted. **PROPOSED** Cllr Mrs Jackman, and **SECONDED** Cllr Glover.

P14.1038 NEIGHBOURHOOD WATCH

Cllr Adams advised that crime continues to be very low in the area with nothing much to report, however there had been a theft of a number of dogs from the same property, thought to be about 8. Cllr Tallon advised that dogs can be bread to fight, and that the theft of dogs is a targeted crime which Cllr Jackson agreed with. There can also be the threat of violence with dog thefts. Cllr Tallon asked where on the list of priorities do the police see dog thefts, however Cllr Adam advised he did not know. It was **AGREED** the Clerk would raise this matter with PC Andy Cook. Cllr Adams advised that there seemed to be targeted crime around the Stapleford area, specifically located near the airfield.

P14.1039 PUBLIC CONSULTATION SOLAR FARM

Anglo Renewables is preparing to submit a planning application to Epping Forest District Council for a solar farm at Berwick Lane, Stanford Rivers, Ongar, CM5 9PX. It is understood that the solar farm would produce enough clean, renewable electricity to power approximately 6,011 homes per year. It would also offset approximately 5,284 tonnes of CO2 per year. The consultation will take place on Tuesday 16 May 2023 in the Toot Hill Village Hall, 2pm to 7pm, and is open to the public. Councillors noted that the organisers had offered to host a meeting directly with the Parish Council to discuss the proposals and would be posting leaflets through doors in the area.

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The Clerk ran through the proposals on a live basis during the meeting. The resident present identified the location of his home in relation to the proposal. It was noted the applicants were proposing an element of boundary planting between the properties in close proximity to the proposed solar farm, however it was unclear exactly what this would consist of. The website identified that their project timeline means the site was due to be built out in 2024/2025, however leaflet states 2025/2026, so this was unclear and should be clarified. The Clerk also advised that within the leaflet was a statement about a community benefit of £25,000, however the Parish Council was unaware of this and had no idea what it meant. The Clerk stated she felt this would be by way of a S106 agreement.

Cllr Jackson stated that he was aware of other projects similar to this and that the discounted electricity would be given to those affected, however he had not seen anything regarding this in the leaflet. The Clerk stated that the leaflet talked about local input however it was not specific. Cllr Jackson stated that particularly with wind farm projects across the country, there was normally an agreement that the local resident benefit.

The Clerk advised that she had received three approaches regarding this matter, two from local residents who were extremely unhappy about this, and the third from Tricia Moxey, Vice Chairman for the CPRE, expressing her concern, together with providing a document entitled 'The problems with solar farms'. This document was fairly negative about solar farms, setting out the damage they can cause. The leaflet suggests that the solar farm would allow the agricultural land to 'rest' for a period of 40 years. Cllr Hollington stated that the quality of agricultural land was actually quite poor in this area, and the Clerk confirmed she would find out its formal grading.

Councillors discussed this matter, stating that the proposals were significant in size, making a fundamental difference to this particular rural area. The Chairman stated that he felt the scale of the proposals needed to be considered, along with amenity and access. Cllr Jackson mentioned the construction traffic using these very narrow lanes, and that before meeting with the site promoters, the Parish Council needed to draw up a list of questions such as are the EA involved, will this be detrimental to the land, contamination, access, etc, and that the Council needed to build an armoury of questions to ask. It was agreed that as many residents as possible should attend the consultation taking place the following week, and that the Clerk would publicise this via the Councils Facebook and twitter pages. The Chairman stated that if people had concerns about the site, they should attend the consultation.

Cllr Adams stated that the concerns in his mind were the detriment to the neighbouring properties, and the possibility of changing the site so that this farm is not on the boundary of these properties. Cllr Jackson mentioned about EFDC meeting their climate emergency target of zero carbon, and this would definitely help meet their target.

After further discussion, it was **AGREED** that Council members would attend the consultation to find out more, and that the Council would put together a list of questions it would like to raise with the site promoters, and that after this time they would consider the need of meeting with them.

P14.1040 PRE-APPLICATION APPROACH FOR POSSIBLE DEVELOPMENT IN MILL LANE, TOOT HILL

The Parish Council had been approached for pre-application comments on a possible small scale housing development in Mill Lane, which would be supported by the provision for further parking in Toot Hill which could address the current parking issues. The Clerk explained that this was not a planning application, but an opportunity for the Parish Council and resident to provide feedback on something that was being proposed. It was noted that Cllr Hollington had put forward this proposal as the land owner. The Clerk provided a summary of the proposals live at the meeting. Cllr Hollington advised that this project came to mind as a result of the ongoing parking problems currently being experienced by Barn Mead and Toot Hill Residents, and that although his proposal did include building in the green belt, the benefit provided to local residents could make the planning application acceptable in planning terms.

There was a lot of discussion concerning the proposals, with most of the residents present expressing their unhappiness at the proposals, stating that there was no longer a problem with parking at Barn Mead now that the golfers have gone back to the golf club. This was supported by numerous other residents that were present. Residents present stated that if these properties were built along the lane, where would it stop, and that the road was a quiet, dead end lane unsuitable for development. A resident stated this was one of the safest places to walk in the village, and if there were new houses with cars going up and down the lane it would not be safe for residents to use. The Clerk advised that for the past 18 months or so, the Parish Council had been advised of the significant parking problems being experienced in Toot Hill and Barn Mead, and the Council had spent a significant amount of time trying to find a solution to this problem even though it was not the responsibility of the Parish Council to do so. We had liaised with Essex County Council, Epping Forest District Council, and the North Essex Parking Partnership to discuss the matter, and that this may have fuelled what was before people

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this evening, however if residents were saying there wasn't a parking issue then this had different connotations concerning the proposals. The site was within the Green Belt, and the default position is that you cannot build in the green belt, however if there was a planning gain that could make the development acceptable in planning terms, then this was something that should be looked at. The suggested parking areas was the planning gain, which resident were stating was not needed. A local resident stated that the situation concerning parking had improved dramatically over the past year. The Clerk advised that the Parish Council had not been made aware of this.

Cllr Hollington mentioned about the triangle on Mill Lane being used by people to park, to which residents state this was a car trader. The Clerk advised that the Parish Council does not own this area of land. Some local residents present stated that this was just a ruse for Cllr Hollington to obtain planning permission. Cllr Adams stated that this Parish councils starting point for building on the green belt was not to accept it, however the only reason this was on the table was because of the parking issue. The Chairman explained once again that we had tried to address the parking issues previously. The Clerk advised that there was an agenda item further in the meeting to discuss parking problems at Barn Mead, and this was read out for residents information – the information concerning possible parking permits, and if this was something residents were interested in progressing.

Cllr Jackson asked for further information on the car trader, asking if parking was being used by this individual was there anything that could be done about it, to which the Clerk advised that if the vehicles were taxed and legally permitted to be on the road, they could park anywhere as long as the parking itself wasn't illegal. Parking on the green triangle was a separate matter as it could be a highway safety issue, however as ECC own the land the issue was enforcement on their behalf. This was why the Parish Council was looking at the possibility of obtaining the green on licence. A resident stated that the corner house had also extended their garden into the road.

The Chairman advised that it was the District Council which decided planning applications, not the Parish Council. Cllr Jackson stated that as a pre-application approach, it was useful to hear feedback, and that if this turned into a formal application residents should be encouraged to attend a future meeting at which this would be considered. Cllr Hollington confirmed that that the feedback had been very useful, and that clearly there was not a parking issue in Toot Hill.

P14.1041 VEHICULAR SPEEDING AND SAFETY MATTERS IN THE PARISH

a) Community Speedwatch

Councillor Jackson provided an update, stating that only recently had the Toot Hill location which had been approved to conduct a speedwatch event used. Cllr Tallon stated that the new volunteer had joined, as well as Cllr Adams. Around 20-30 people had attended. It was noted that the Rural Engagement Team were conducting speed checks in Stanford Rivers on 24th April 2023. Cllr Jackson took this opportunity to explain how community speedwatch works for those residents in attendance, and advised if they were interested in taking part to contact Cllr Tallon directly. Cllr Jackson further stated that Stanford Rivers speedwatch checks were due to start again shortly.

b) Speederbot

Cllr Adams advised that on reviewing the data it seemed that between 10am and 11am was the peak period for offending, and that as a result of obtaining this data the community speedwatch event in Stanford Rivers would be targeted for this time. They would also try and get the police involved. Cllr Adams also provided a brief update on speederbot and how it works for residents in attendance, stating speeds of over 70MPH in a 30MPH zone had been recorded.

c) Parking at Mill Lane, Triangle

The Clerk confirmed she had raised a query with ECC licencing team to express an interest in the Parish Council taking on the management and maintenance of this small triangle.

d) Parking in the layby at Barn Mead

It was noted that Epping Forest District Council had now confirmed that the layby at Barn Mead was owned by them, and stated that at present there are no parking restrictions located in this area of the layby, therefore parking is available for any visitors to use providing the vehicles are not parked causing an obstruction. EFDC further state that unfortunately if a "Residents parking only" sign is erected it would not stop anyone parking there as EFDC state they would be unable to enforce this. The Clerk had been advised of the contact details to request a residents only parking permit, stating they would be able to provide us with more information as to whether this could be implemented. EFDC state that as

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of 2019 a cabinet decision was made to no longer provide any off street parking schemes in the district. Following the discussion earlier in the meeting, no further action was agreed.

e) Speed Camera Requirements

The Clerk, Cllr Adams and Cllr Jackson met in April to look at the most appropriate location to site a speed camera. The Clerk had also contacted Safer Essex Roads Partnership expressing an interest to install a speed camera, and establishing the process to do so as well as which parties would need to be involved. In terms of a location for the speed camera, there were many possible sites, however the central point near the layby at Jubilee Green was thought to be the most appropriate location, especially if a two way speed camera could be introduced. The SERP had provided the Clerk with further information on the requirements of a speed camera, and one of the interesting parts on there was that although SERP would manage and maintain the camera, it was Highways responsibility to fund it, however Highways would only fund it if the speed limits through the area were considered to be the right limits. Councillors recalled that some years back when ECC Highways undertook a survey of the area, they consulted residents on their suggestion to actually increase the speed limit through the village to 40MPH – this being their solution. Residents and Councillors were very unhappy at the time and responded as such. The buffer areas were mentioned, however ECC were not interested in this. It was noted that the criteria for speed cameras were being reconsidered.

Cllr Mrs Jackman suggested this Council should write to the Chief Executive or Chairman of ECC expressing the problem. Cllr Jackson said this Council needed to pick its fights and could not write to the heads at every turn. Cllr Jackson suggested that when we write to any department we should put a line at the bottom which reads that if we don't hear back within 14 days, we will write to the Chief Executive or Chairman.

f) Various Signage throughout Little End

During the site meeting in April, Cllrs Jackson and Adams discussed purchasing various signage to be placed on private land through Little End including narrow road signs, no overtaking signs, and changing the VAS signs. The Clerk stated that when looking at the different types of signs available, she found a company that provided battery powered moveable signs, and that this could be a better alternative to stop people becoming sign blind. Concern was expressed as to how you stop the signs and batteries from being stolen, but in principle Councillors liked the idea of being able to chop and change the signs. Cllr Jackson asked if these signs were approved by Highways, which the Clerk advised they were not, however if the Parish Council was paying for the signage she felt there was some leverage in this situation. In addition, the signs could be on private land. It was **AGREED** to continue looking at the fixed posts at each end of the village, as well as the moveable signs, with further costs.

g) Overgrowth through Little End

It was noted that Cllr Adams and the Clerk had not yet had an opportunity to meet regarding this matter.

P14.1042 PLANNING APPLICATIONS

1. To CONSIDER any planning applications submitted to the Parish Council for comment as detailed below		
EPF/0862/23	28, Wayletts, London Road, Stanford Rivers, Ongar, CM5 9QD	Retrospective Application for a Paddel Court in the Garden. With new proposed hedges and trees for screening. <i>The Parish Council has NO OBJECTION to this application, subject to a condition being placed on the permission that the floodlights must be turned off by 8pm (in the interests of Highway safety and ecology) and that additional planting takes place on the applicant's own land to screen the court and lighting from the Highway (A113).</i>
2. To NOTE any planning applications that have been responded to via the Clerks delegated powers		
EPF/0678/23	Four Elms, Mutton Row, Stanford Rivers, Ongar, CM5 9QQ	Change of use from Agricultural Land to Equestrian Manège, Stables and Paddock, Construction of Manège and Construction of Stables - rescheme of approved application EPF/1338/22 - relocation of manège <i>The Parish Council has NO OBJECTION to the change in position of the menage, however asks that the use of the land and stabling / menage is conditioned to be ancillary to the main dwelling of Four Elms, and that all permitted development rights are removed to</i>

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		ensure the protection of the Green Belt.	
3. To NOTE any planning applications upon which EFDC do not normally accept comments			
EPF/0571/23	Oak Lodge Stud, Mill Lane, Stanford Rivers, Ongar, CM5 9SF	Approval of Details Reserved by Conditions 4 Surface water drainage, 10 Flood risk assessment and 11 Contamination risk of EPF/1603/20 (Demolition of existing stables, ménage, round pen and field shelters and consolidation of surrounding areas to create one new residential dwelling with prescribed domestic curtilage).	
4. To NOTE any other planning matters			
<p>a) Appeal EPF/3259/21 (Appeal no. 3310295) - Colemans Farm Toot Hill Road Stanford Rivers Ongar CM5 9QN - Application for Variation of Condition 2 for EPF/3065/18. (Demolition of agricultural buildings, construction of two detached houses, extension to dairy cottage garden, provision of boundary treatment and hard and soft landscaping).- Resubmission of EPF/2815/21. The Parish Councils response to this application expressed concern about lack of clarity with plans. The Clerk has responded to the Planning Inspectorate reiterating this Councils concerns.</p> <p>b) Appeal EPF/1036/22 (Appeal no. 3312757) - Donkey Hoppit, Toot Hill Road, Ongar - Conversion of an existing stable into a one bedroomed dwelling. The Parish Council objected to this application, and as such the Clerk has responded to the Planning Inspectorate reiterating this Councils objection.</p>			
5. To NOTE the following planning decision by EFDC			
EPF/2838/22	Land At The Rear Of The White Bear P.h. 149, London Road, Stanford Rivers, Ongar, CM5 9QF	Application for Approval of Details reserved by conditions 4 "Drainage" & 7 "Boundary Treatment" for EPF/1826/20. (Proposed Bungalow).	Refused PC NOTED this application
EPF/2501/22	1, London Road, Stanford Rivers, CM5 9PH	Construction of new entrance gates and piers.	Refused PC supported this amended application
EPF/0354/23	Murrells Farm, The Stables, 22 London Road, Stanford Rivers, Ongar, CM5 9QE	Garden building and garden storage and removal of existing shed.	Approved with Conditions PC had no objection subject to ancillary use
EPF/2538/22	Little Croft, Toot Hill Road, Ongar, CM5 9QP	The development proposes to demolish and remove the existing stables and barn and replace this with a new detached single storey dwelling slightly larger than that recently granted consent in April 2022.	Approved No Comment
EPF/0151/23 and EPF/0149/23	Orchard Barn, Stanford Rivers Hall , School Road, Stanford Rivers, Ongar, CM5 9QS	Infill existing open floor void within kitchen to facilitate new room at first floor for a study. Existing tall front elevation window modified by removing glazed upper section and replace with two small windows to match existing at eaves level.	Approved PC had no objection
EPF/0119/23	37, Cedar Lodge, Berwick Lane, Stanford Rivers, Ongar, CM5 9PZ	Application for Variation of Condition 2 for EPF/0218/20 (larger area of dormer & flat roof). Proposed front / side extension.	Refused PC raised issue about incorrect plans
EPF/0021/23	Land adjacent to Maybanks Farm, Ongar, CM5 9SQ	Application for Variation of Condition 2 for EPF/1774/21. (Removal of existing barns and construction of a new detached dwelling, including new relocated vehicle access to Epping Road).	Approved PC had no objection
EPF/2649/22	Widows Farm, Toot Hill Road, Ongar, CM5 9QR	Variation of condition 2 plan no's on EPF/2330/21 (Proposed demolition of existing stable building and construction of single dwelling and associated external	Approved No Comment

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		works)	
EPF/0054/23	8, Epping Road, Stanford Rivers, Ongar, CM5 9SQ	Erection of a Summer House in the rear garden of the site	Approved PC had no objection

P14.1043 APPROVAL OF ACCOUNTS FOR 2022/2023

The Accounts for 2022/2023 were approved. **PROPOSED** Cllr Glover, **SECONDED** Cllr Mrs Jackman. Unanimous.

P14.1044 HIGHWAYS AND FOOTPATHS

Local Highway Panel Requests:

Councillors **NOTED** that the Clerk had requested an update from Cllr McIvor on the following schemes:

- LEPP192054 – A113 London Road, Stanford Rivers Signage scheme – Moved into 2022/2023 financial year. Cost £16,500. VERY DISSAPOINTING this scheme has moved into 2023/2024 when it was originally within the 2021/2022 financial year. Urgent update requested.
- LEPP202047 – A113 London Road, Stapleford Tawney, request for traffic calming measures and signage JW Epping Lane / A113, at Validation Stage. NOTE: This was submitted by the Parish Council, but is not within the Parish.

P14.1045 RIVER RODING PROJECT

As mentioned at the March Meeting, a zoom meeting will be held with the Environment Agency at which Navestock Parish Council will also be present after the latest modelling has been completed, and to provide an update to Councillors. The EA had confirmed the modelling had now been signed off. The dates provided were not suitable, and Councillors suggested w/c 12th June as a suitable alternative.

P14.1046 DEFIBRILLATOR LITTLE END

The Clerk had met with the owners of the Woodman who have agreed to the installation of a Defibrillator at this location. The Clerk had also arranged to meet with the Electrician who will install the defibrillator, together with chasing Cllr McIvor for the agreed £1,000 funding, and has also submitted an application to the EALC for a £500 microgrant towards said defibrillator. There had been no response from Cllr McIvor.

P14.1047 TOOT HILL VILLAGE HALL

- a) Gates – Councillors noted that the new access gates to the village hall had been installed. Works still to be completed included concreting of the ground in the pedestrian section, and the placing of a lock on the gate itself. The cost so far to complete the work was £2,606.34, which includes the additional cost of 2 oak gate posts and 2 reinforced bottom gate rails.
- b) Noted that further works will be undertaken soon to clear the vegetation at the rear/side of the hall.
- c) It was noted that despite the annual boiler service being conducted in March, the boiler stopped working in April, costing a further £90 to fix. The report from the engineer stated that the boiler was on e7 low water pressure, they refilled and checked the boiler for leaks but were unable to find any, filled loop leaks, and checked boiler and left rooms stats as found. The Chairman has advised that this has been a continuous problem and needed resolving.
- d) 2 x heavy duty Picnic benches were ordered, and had now been assembled, stained and are in situ at the hall in time for the spring / summer.
- e) Noted that the CCTV which was previously attached to the hall garage but belonging to a neighbouring property had now been removed.

P14.1048 NEWS AND VIEWS

Next edition is expected to go out late spring.

P14.1049 FINANCIAL REPORTS

The following payments were **AGREED**.

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Reference	To	For	Amount
BACS	Adriana Jones	Clerks Salary April and May 2023	£1,109.46
BACS	HMRC	PAYE Feb and March 2023	£277.20
BACS	David Wickham	Clean Toot Hill VH Mar & Apr, Phone box tidy Mar & Apr, new gates at entrance to VH, assemble and treat picnic benches.	£3,020.23 (£0 VAT)
BACS	Zurich Insurance	Insurance 2023/2024	£836.01 (£0 VAT)
BACS	Calor Gas	Gas supply standing charge	£20.59 (£0.98 VAT)
BACS	HCI Data	Renew domain name for 2 years to 31/8/2024	£102.00 (£17.00 VAT)
BACS	EALC	Affiliation fees 2023/2024	£255.76
BACS	Hellabys	Annual Boiler service, and boiler service call out	£222.00 (£37.00 VAT)

Bank Balances as at 30th April 2023

Unity Current Account 4775	£ 10,217.02
Unity Deposit Account 4788	£ 67,596.21

INCOME:

£21,684.00	– EFDC Precept 23/24
£ 223.27	– Unity Bank Interest Deposit A/C
£ 52.80	– Hire THVH Stone 20/4
£ 130.00	– Hire THVH Essex Silk Painters 4/2, 4/3 (#048)
£ 65.00	– Hire THVH Essex Silk Painters 1/4 (#048)
£ 78.00	– Hire THVH Pilates Feb-Mar
£ 30.00	– Hire THVH Radio Forest 16/4
£ 86.90	– Hire THVH 16/5 Alpaca Comms
£ 115.50	– Hire THVH 17/4, 15/5, 19/6 OWS

Councillors noted that the 2022/2023 VAT Reclaim of £2,038.67 had been applied for.

P14.1050 DATES OF NEXT MEETINGS/EVENTS

Councillors **NOTED** the date of the next meeting:

- 13th July
- 14th September
- 9th November

Councillors were reminded that COVID restrictions are no longer in place and as such meetings must be held in person.

Signed Date