

**STANFORD RIVERS  
PARISH COUNCIL**

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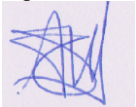
**Clerk to the Council.**  
Adriana Jones

30<sup>th</sup> June 2018

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**TO: ALL COUNCILLORS**

You are hereby summoned to attend a Meeting of the **Parish Council** which will be held on **Thursday 5<sup>th</sup> July 2018** in the **Toot Hill, Village Hall**, Toot Hill, at **5.30 pm** to transact the business shown in the Agenda below.



**Adriana Jones, Clerk to the Council**

*Members of the public and press are invited to attend this meeting*

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**AGENDA**

**QUESTIONS FROM MEMBERS OF THE PUBLIC**

To **RECEIVE** questions from members of the public at **5.30pm**.

*In accordance with an agreed procedure, the time allocated for public questions shall be limited to 10 minutes or such other period determined by the Chairman of the Meeting.*

**1. APOLOGIES FOR ABSENCE FROM COUNCILLORS**

To **RECEIVE** any apologies for absence.

**2. OTHER ABSENCES**

To **NOTE** any absences for which no apology has been received.

**3. DECLARATIONS OF INTEREST**

To **RECEIVE** any Declarations of Interest by Members.

*Any Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice*

**4. CONFIRMATION OF MINUTES**

To **APPROVE**, as a correct record, the Minutes of the Parish Council meeting held on 10<sup>th</sup> May 2018 as attached to the agenda.

**5. PARISH COUNCIL WEBSITE**

Following the resignation of Cllr Buckley, Cllr Adams agreed to take over the management of the Parish Councils' website. Councillors will receive an update on the status of the website, the costs involved, and will be asked to **CONSIDER** the future of the website, and if an alternative solution would be more appropriate.

**6. A113 SPEED WORKING GROUP**

To **NOTE** any update on this issue.

**7. NEIGHBOURHOOD WATCH SCHEME**

To **RECEIVE** an update on the Stanford Rivers Neighbourhood Watch Scheme if available.

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**8. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council.

- Stanford Rivers Village Sign – letter received, plus looking for copy of History of Essex Village Signs volume 3
- Letter from Local Resident reference Fly Tipping
- Notification of Councillor Vacancy
- Letter sent to Gigaclear in accordance with what was agreed at May meeting.
- Data Protection – Work will take place over the summer months to create an Action Plan.
- Letter written to Barclays reference a/c 90832650 – As at 30 June, the funds have not been transferred from Barclays.
- Clerk will be on annual leave between 10<sup>th</sup> and 17<sup>th</sup> July
- EFDC has won its legal challenge regarding the Local Plan, and subject to the time allowed for the right of appeal intends to submit the plan for independent examination.
- Salt Bag Scheme
- Update on Training Requests for Defibrillator
- Ben-Julian (BJ) Harrington has been confirmed as the next Chief Constable of Essex Police.
- External Audit Certificate of Exemption has been sent to external auditor and published on the Parish Councils website.

**9. PLANNING APPLICATIONS**

Councillors are asked to **CONSIDER** the following:

1. To <b>CONSIDER</b> any planning applications submitted to the Parish Council for comment as detailed below		
EPF/1397/18	Colemans Farm Toot Hill Road Ongar CM5 9QN	Use of land for tourist accommodation including the erection of 2 treetop lodges and a 'tinyhouse'. <a href="http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=609681">http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=609681</a>
EPF/0926/18	12 Garden Fields Stanford Rivers Ongar CM5 9PL	Building carport with flat -sedum roof. <a href="http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=607733">http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=607733</a>
EPF/1256/18	Little Paddocks London Road Stanford Rivers Ongar CM5 9PP	Two storey side extension (revision to EPF/2971/17) <a href="http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=609074">http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&amp;DOC_CLASS_CODE=PL&amp;FOLDER1_REF=609074</a>
2. To <b>NOTE</b> any planning applications that have been responded to via the Clerks delegated powers		
EPF/3199/17 <b>Reconsult</b>	29 London Road, Stanford Rivers	Double storey rear extension and double storey side extension with rear dormer.  <b><i>The Parish Council has no objection to this application, subject to the building being completed in accordance with the amended block plan as submitted, and detailed on page two of this response.</i></b>
EPF/1385/18	69 London Road Stanford Rivers Ongar CM5 9PN	Part double storey 'infill' extension, first floor side extension and crossover  <b><i>The Parish Council has no objection to this proposal subject to a condition being attached to any permission given stating that permission is subject to compliance with the conditions laid down in the letter from Essex Highways dated 25th June 2018</i></b>

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3. To <b>NOTE</b> any planning applications upon which EFDC do not normally accept comments		
EPF/1294/18 DRC	Old House Colliers Hatch Tawney Common Essex CM16 7PX	Discharge of condition 2 'materials' on planning permission EPF/2349/15 (Single storey garden room extension).
4. To <b>NOTE</b> any enforcement actions or appeals.		
<p><b>APPEAL – Against refusal</b>  EPF/1943/17 - End House 8 Hill Crest Road Stanford Rivers Ongar Essex CM5 9SH Details of Appeal: Construction of 1 new dwelling. Re-submission of refused application: EPF/1046/17 5 Appeal Reference 19/3195752 - Written Representations  The Clerk has responded to the planning inspectorate with the following response:  <b><i>The Parish Council hereby supports the District Council with its refusal of this application. This application is contrary to Green Belt Policy, and no special circumstances have been proven to exist that outweigh the harm that would be done. In addition, due to the location of the proposed development, the Parish Council feels this would not be classified as infill. There are also concerns of overdevelopment, and that it would set a precedent for building on the adjacent land.</i></b></p>		
5. To <b>NOTE</b> any other planning matters.		

EPF/0749/18 - 1 London Road Stanford Rivers Ongar Essex CM5 9PH  
Proposed first floor rear extension and proposed dormers.

**GRANTED PERMISSION – 9/5/18**

EPF/0863/18 - 11 Garden Fields Stanford Rivers Ongar Essex CM5 9PL  
Proposed detached car port to front garden/driveway

**GRANTED PERMISSION – 22/5/18**

EPF/0354/18 & EPF/0355/18LB - Brook Cottage Mutton Row Stanford Rivers Ongar Essex CM5 9QQ  
Detached triple garage, and Listed Building Consent

**PERMISSION GRANTED (with conditions) – 16/4/18 & 17/4/18**

EPF/0466/18 - 6 Church Cottages Church Road Stanford Rivers Ongar Essex CM5 9PS  
Two storey side and rear extension - as an amendment to EPF/3191/17 (for a two storey side and rear extension) so as to include a first floor rear shower room extension.

**PERMISSION GRANTED (with conditions) 12/4/18**

EPF/3441/17 - 14 Garden Fields Stanford Rivers Ongar Essex CM5 9PL  
Erection of boundary timber fencing to front garden.

**PERMISSION GRANTED (with conditions) – 11/4/18**

EPF/0350/18 - Does Farm 66 Epping Road Stanford Rivers Ongar Essex CM5 9SQ  
Grade II listed building application for two conservation 'velux' roof lights over kitchen roof, and two in extension roof. Full height window at ground floor level in living-area/kitchen.

**PERMISSION GRANTED (with conditions) 4/4/18**

## 10. FINGER POSTS

Councillors to receive an update on progress to replace the Finger Posts opposite Toot Hill Road.

## 11. TOOT HILL VILLAGE SHOW

This year's Toot Hill Village show will take place on Saturday 4<sup>th</sup> August. Councillors are asked to **CONSIDER** if they would like to have a stand at this event, and if so what theme the stand should take.

## 12. POLICIES

Over the course of the next year, the Council will be asked to consider and adopt a number of policies that should be in place. Attached to the agenda is a draft Information Policy relating to how the Parish Council deals with the information it holds. This policy also covers a requirement of the General Data Protection Regulations. Once adopted, this policy will need to be published on the Parish Councils website. Council are asked to **CONSIDER** and **ADOPT** this policy.

*Meeting:* PARISH COUNCIL*Date* July 2018**13. MEMBERS REPORTS**

To Receive Brief Reports from Members and to **RECEIVE** any questions emanating from those reports

- Chairman's Report
- Vice Chairman's Report
- District and County Councillor Reports
- Parish Councillors Reports

**14. NEWS AND VIEWS**

Councillors are asked to advise the Clerk of any news items they would place in News and Views for the upcoming edition.

**15. FINANCIAL REPORTS****a) Approve payments, and to note the current status of accounts:**

Reference	To	For	Amount
BACS	Adriana Jones	Clerks Salary June & July	<b>£720.00</b> <i>(paid monthly)</i>
BACS	HMRC	PAYE June & July	<b>£180.00</b> <i>(paid monthly)</i>
BACS	Catalyst Image Solutions	News and Views printing July/Aug edition	<b>£153.00</b>
BACS	RCCE	2018/2019 membership	<b>£72.60</b> (£12.10 VAT)
BACS	D Wickham	Additional entrance to decking at Toot Hill Village Hall	<b>£95.00</b>
BACS	A Jones	Expenses and mileage reference CIF event 20 <sup>th</sup> June	<b>£126.73</b>
BACS	A Jones	Reimbursement cost of land registry fee – Toot Hill Village Green	<b>£6.00</b>
BACS	Everything Epping Forest	Photo's of 20 <sup>th</sup> June CIF event Toot Hill	<b>£16.00</b>
BACS	Thornwood Grounds Maintenance	Grass cutting April and May, including in front of road signs and village Hall	<b>£888.00</b> (£148 VAT) £90 = THVH
BACS	Unity Bank	Service Charge	<b>£18.00</b>

**Bank Balances as at 30<sup>th</sup> June 2018**

Unity Current Account	£ 1,296.80
Unity Deposit Account	£ 34,373.36
Barclays 90832650	£ 0
Barclays 00443549	£ 2,368.35

**INCOME:** £20.00 – P McGrady – Advert N&V  
£12.55 - Unity Bank Interest Deposit Account

NOTE: The Barclays Account number 00443549 has now been closed, with funds of £2,428.92 being transferred into the Unity Account.

**16. TOOT HILL VILLAGE HALL**

Councillors to receive an update to include:

- Public Event 20<sup>th</sup> June 2018
- Overhanging Tree work – complete
- Any other works

**17. DATES OF NEXT MEETINGS/EVENTS**

Councillors are asked to **NOTE** the dates of the next meetings:

- 13<sup>th</sup> September
- 8<sup>th</sup> November

**18. ITEMS FOR NEXT MEETING**