

STANFORD RIVERS PARISH COUNCIL

Ware Farm, The Street, High Roding, Essex, CM6 1NT

Tel: 077 377 36365

Fax: 01992 524756

Email: stanfordriverspc@gmail.com

Clerk to the Council.
Adriana Jones

3rd November 2018

TO: ALL COUNCILLORS

You are hereby summoned to attend a Meeting of the **Parish Council** which will be held on **Thursday 8th November 2018** in the **Toot Hill, Village Hall**, Toot Hill, at **5.30 pm** to transact the business shown in the Agenda below.



Adriana Jones, Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** questions from members of the public at **5.30pm**.

In accordance with an agreed procedure, the time allocated for public questions shall be limited to 10 minutes or such other period determined by the Chairman of the Meeting.

1. APOLOGIES FOR ABSENCE FROM COUNCILLORS

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.

Any Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice

4. CONFIRMATION OF MINUTES

To **APPROVE**, as a correct record, the Minutes of the Parish Council meeting held on 13th September 2018 as attached to the agenda.

6. A113 SPEED WORKING GROUP

It was **AGREED** at the September meeting that a representative of ECC, preferably Sarah Alcock, was be invited to attend a Parish Council meeting to provide guidance as to what action could actually be taken to solve the speeding and overtaking issues along the A113. Sarah was unavailable for this meeting, however an update on availability will be given at the meeting.

Councillors are also asked to the **NOTE** the Community Speedwatch Newsletter as attached to the agenda. Over rent weeks, there have been a number of accidents and fatalities along the A113 at various locations.

7. NEIGHBOURHOOD WATCH SCHEME

To **RECEIVE** an update on the Stanford Rivers Neighbourhood Watch Scheme if available, including;

- NHW Stickers for wheelie bins – further information will be made available at the meeting
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Meeting: PARISH COUNCIL*Date* November 2018**8. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, including:

- Proposed Bench on land along Epping Road Toot Hill
- EFDC Local council tax support for 2019/20 Consultation – emailed to Councillors – closing date for responses 21 December.
- Fly Tipping reported bottom of Old Rectory Road (2/11)
- Emailed Environment Agenda for update on the Shonks Mill Flood Storage Area
- EALC Strategic Plan Consultation
- Clerk and Cllr Jackson attending The Local Council Police, Fire & Crime Commissioner Conference 2018 on 20th November.
- Kingdom of the Ice Bear – Saturday 1st December (poster attached to agenda)
- Defibrillator used twice
- Notification from the Independent Programme Officer that this Parish Council's representations have been received by the Examiner after the EFDC Local Plan was submitted for examination
- White Bear Path cut taking place w/c 12th November.
- EFDC Young Citizen of the Year – deadline for nominations 30th November 2018
- Essex Police Rural Crime Advice Day 14th November 10am -3pm Braintree
- Request for gravel to be removed from layby along A113
- Clerk has been liaising with Paul Pledger concerning the possibility of altering the parking layout by the Barnmead Green.

9. PLANNING APPLICATIONS

Councillors are asked to **CONSIDER** the following matters:

1. To <i>CONSIDER</i> any planning applications submitted to the Parish Council for comment as detailed below			
EPF/2650/18	7 Bridge Cottage, London Road, Stanford Rivers	Grade II Listed Building Consent for replacement of timber windows on front elevation & replacement of Crittall windows on side & rear elevation with timber. http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CLASS_CODE=PL&FOLDER1_REF=615416	
EPF/2680/18 TPO	Knightsland Wood Berwick Lane Stanford Rivers Ongar CM5 9PY	TPO/EPF/57/10 W1 T1-T5 Pine - Reduce in height, as specified. http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CLASS_CODE=PL&FOLDER1_REF=615573	
EPF/2666/18	Highland Farm, Old Rectory Road, Stanford Rivers	Application for Variation of condition 2 -plan numbers of EPF/0174/18 - ((Proposed rebuilding of barn for use as dwelling). http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CLASS_CODE=PL&FOLDER1_REF=615478	
2. To <i>NOTE</i> any planning applications that have been responded to via the Clerks delegated powers			
EPF/2593/18	69 London Road Stanford Rivers Ongar CM5 9PN	Part double storey 'infill' extension, first floor side and rear extension and crossover. (Revised application to EPF/1385/18). NO OBJECTION	
EPF/2481/18	8 Garden Fields Stanford Rivers Ongar Essex CM5 9PL	Side & rear extension containing rooms within roof space. NO OBJECTION	
3. To <i>NOTE</i> any planning applications upon which EFDC do not normally accept comments			
NIL			
4. To <i>NOTE</i> any enforcement actions or appeals.			

Appeal

EPF/0926/18 – 12 Garden Fields, Stanford Rivers

Building carport with flat-sedum roof

Ref: 3209114

The Parish Council had no objection to this application. The refusal reasons by EFDC are overly dominant and harm to green belt.

5. To NOTE any other planning matters – Planning DecisionsEPF/1520/18

Willow House 131 London Road Stanford Rivers Ongar Essex CM5 9PP

Rear dormer/loft conversion including Juliet balcony (renewal of lapsed consent EPF/910/13

Permission GRANTED 26/9/2018 (PC had no objection to this application)EPF/2036/18

Clunes House Mill Lane Stanford Rivers Ongar Essex CM5 9SF

Construction of an open, 3 bayed barn to store sheep, pigs and equipment.

Permission GRANTED 18/9/2018 (PC had no objection to this application)**12. ONGAR NEIGHBOURHOOD PLAN**

Cllr Jackson attended a walk in session run by the Ongar Neighbourhood Plan Community Group on 13th October, and discussed with representatives present the proposed new developments and infrastructure proposals for Ongar. Cllr Jackson was advised that £1m would be spend on improving the roundabouts at each end of Ongar, however was advised that the attitude to improving public transport was unclear at this stage. Cllr Jackson would like to propose that a regular commuter bus should be provided between Ongar and Epping station in the rush hours to discourage car use both now and when the new houses are built. Cllr Jackson would like to **PROPOSE** that the Parish Council takes some action in this matter. Further discussion will take place at the meeting.

13. MEMBERS REPORTS

To Receive Brief Reports from Members and to **RECEIVE** any questions emanating from those reports

- Chairman's Report
- Vice Chairman's Report
- District and County Councillor Reports
 - *Highways Newsletter October*
- Parish Councillors Reports
 - Cllr Adams – New regulations that will affect the Parish Website - The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – came into force on 23 September and come from an EU Directive. The purpose of the 2018 Regulations is to improve the accessibility of public sector websites/ mobile apps so they can be used by as many people as possible. They build on existing obligations to disabled people under the Equality Act 2010. It is NALC's view that they apply to local councils, NALC and CALCs.

14. REMEMBRANCE SUNDAY

Councillors are asked to **NOTE** that this years Remembrance Day service will be held at St Margaret's Church at 10.30am. The Chairman is laying a wreath on behalf of Stanford Rivers Parish Council at the Debt of Honour in North Weald, however it was agreed in 2017 that if possible a wreath should be laid at the Stanford Rivers event. Councillors are asked to **CONSIDER** this suggestion.

15. STANFORD RIVERS CHRISTMAS TREE EVENT

Each year, Stanford Rivers PC holds an informal lighting of the Christmas tree on Jubilee Green in Little End. The Clerk has ordered the Christmas tree, arrangements have been made for its erection, and permission has been gained by the adjacent local resident for the electricity supply. Councillors are asked to **AGREE** the following:

- Date for the event
- Banner for the Green
- Leaflet drop
- Santa (£200)
- Safety (Barriers / Flashing Beacons / Road Marshalls)
- Carols? Cllr Buckley would normally have arranged this

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As usual, the Clerk will make arrangements for mulled wine, mince pies and hot chocolate.

16. HIGHWAYS DEVOLUTION PILOT

Councillor Kevin Bentley, Essex County Council Cabinet Member for Highways, is keen to explore how joint working between ECC and Parish/Town Councils could deliver better outcomes for residents and businesses. The Parish Council will be aware of the financial pressures facing ECC and therefore Cllr Bentley welcomes an opportunity to jointly review how certain Highways services might be delivered via Parish/Town Councils, and in the process of doing so significantly reduce cost. The services could include such matters as grass cutting and special verge maintenance, weed control, tree and hedge cutting, minor repairs to footways, installing and maintaining signs, winter salt bags scheme, maintaining bus stop flags and shelters, and maintenance of Public Rights of Way. The offer being made is for Parish Councils to be involved in a pilot scheme over the next 6-12 months, delivering the above-mentioned services in collaboration with ECC. ECC is looking to select 3 Councils per District area (total of 36) to be involved in the pilot and are seeking expressions of interest. Councillors are asked to **NOTE** that the Clerk has responded confirming this Councils interest, simply to find out more about the scheme and what benefits it could bring.

17. NEWS AND VIEWS

Councillors are asked to advise the Clerk of any news items they would place in News and Views for the upcoming edition. In addition, Councillors are asked to **AGREE** that any spare copies of the newsletter can be given to St Margaret's Church for distribution at their services.

18. FINANCIAL REPORTS**a) Approve payments, and to note the current status of accounts:**

Reference	To	For	Amount
BACS	Adriana Jones	Clerks Salary October & November	£720.00 (paid monthly)
BACS	HMRC	PAYE October & November	£180.00 (paid monthly)
BACS	Neighbourhood Watch	100 x Wheelie Bin Stickers	£50.00
BACS	Thornwood Grounds Maintenance	Various grounds Maintenance in Parish, inc Village Hall August & September	£888.00 (£148.00 VAT)
BACS	LexisNexis	Charles Arnold Baker – Local Council Administration Guide	£111.13
BACS	Catalyst Printing	Newsletter Print Nov/Dec	£153.00
BACS	North Weald Bassett Parish Council	Remembrance Sunday lunch and cost of wreath	£54.50
BACS	St Margaret's Church	Closed Churchyard Grant (agreed at budget)	£600.00
BACS	Viking Direct	Stationery and First Aid Kit for Village Hall	£198.47 (£4.08 VAT)
BACS	EALC	Police and Fire Conference Cllr Jackson	£25.00

Bank Balances as at 31st October 2018

Unity Current Account	£ 2,055.51
Unity Deposit Account	£ 27,398.18
Barclays 90832650	£ 0
Barclays 00443549	£ Under investigation

INCOME: £24.62 Interest

Councillors are asked to **NOTE** that Barclays bank has not responded to the Clerk's letter concerning the Barclays account 00443549, and as such a further letter has been drafted requiring two authorised signatures to be signed at the meeting.

19. TOOT HILL VILLAGE HALL

Councillors to receive an update to include:

- Air Vents now created under spongy floor area

20. DATES OF NEXT MEETINGS/EVENTS

Councillors are asked to **NOTE** the dates of the next meetings:

- 3rd January (TBC)
- 14th March
- 9th May
- 11th July
- 12th September
- 14th November

21. ITEMS FOR NEXT MEETING

- Policies
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